

NETTELHORST PARENT TEACHER ORGANIZATION

President	Treasurers	Co-Secretaries
Anne Dodge Seema Radhakrishnan - <i>VP</i>	Wayne Miller Tim Whitney - <i>Assistant</i>	Matty Eyer Mags Hefferon
Fundraising Chairs	Community Events Chairs	Communications Chairs
Shannon Fitzgerald Marc Frost	Christina Hayford Jessica Zadaka	Kimberly Weisensee Brown Erika Olson
School Representatives		
Emilie Knieriemen - <i>Teacher</i> Aurora Proudfoot - <i>Teacher</i> Yasmeen Muhammad - <i>Principal</i> Dr. Joshua Marburger - <i>Assistant Principal</i> Rotating Representative - <i>Local School Council Member</i>		

Minutes for NPTO Board Meeting on December 12, 2023

The meeting took place at Matty Eyer's house and Google Meet and was called to order at 6:33pm.

Present were: Anne Dodge, Seema Radhakrishnan, Tim Whitney, Matty Eyer, Shannon Fitzgerald, Marc Frost, Jessica Zadaka, Aurora Proudfoot, Dr. Joshua Marburger, Wayne Miller and Kelly Schoenfelt.

Approval of Prior Meeting Minutes and Agenda:

The November meeting minutes were approved, and the current agenda was approved. Note that we need 7 of 12 for Quorum and board members are allowed to miss 2 meetings per school year.

Helping Hands Summary (Shannon/ Marc)

Summary: 193 donors - same amount of donors as 2023. 74 donors from Givesmart, average gift size down \$100 from last year. \$250 was the common gift. \$120k total given. More than 10 gifts decreased, 30 gifts over \$1000. Overall donation down? Messaging needs to be more consistent next year, we asked for \$500 an \$1000 per family. There were Inquiries on how to pay by check.

- There was a recommendation to communicate to teachers to avoid doing campaigns during Helping Hands season. Parents are getting a lot of asks over and over again. So please wait until after Helping Hands to ask for more funds.
- Community building things. Make sure that families repeat their donation every year or increase.
- Overall lots of be proud of.
- Josh: things still settling - after January have a more clear idea. Ms McCoy leaving, new teacher coming in, will save some here. \$20k less than what we were expecting
- We may want to assume Stallion Stampede might be a bit lower than \$90k and \$20k for the parent party. Zero wiggle room for \$225-230k.
- Yard Sign Sales - 25 people bought them. Can use a volunteer - 100 at school. Other times we can sell: Share Out in February 14 (K-4), the bookfair, April - teacher conference day. Sell at Stampede.
- Parent party date (2/24/24) - approved by LSC, committee has been assembled and had first meeting today Theme vote is Y2K theme. We will do volunteer award again right after break. Get the form from Laurie to Kim for the January meeting. Promote it by mouth! Class reps will promote it in January. Tickets for the party will go on sale the week of January 8th up to 1 week before the party.

Playground update (Anne) - We have a Preferred Concept Design. General Discussion: We want more playing space, bigger open space. B-Ball hoops move to the front playlot - mostly commercial neighbors - will be socialized to the community and parents. The French market and Christmas tree lot will still be able to be conducted from there. Plan to set up a Google Form for feedback from the school? What should we do with

the feedback? Recommendation to not take feedback from families and students since we already have prior to the concept design. Final cost is unknown, playground structure and turf. Chickens and the strip will not be altered. The white planters currently will be where the new structure will be. Katherine will get new planters for the Better Together Garden (\$4000 approved last meeting). Aldine - bike racks going in, move boulders, deal with mud?

\$300k will not be enough, but we don't know the delta yet. We are at the concept design state, then the architect will draw it all up, and then we will get the cost.

NPTO Board 2024-2025 (Seema) - elections - need new people for Presidents, 1 secretary, 1 Treasurer (preferably with Accounting experience). We should follow the bylaws, good practice, democratic and fair. We should start socializing this for people who are interested in board positions. Recommendation to advertise all the positions because a lot of people don't know what the board does. Talk about it during the spring open meeting so we have 2 months before the end of the year. In our bylaws -the board will select a committee of non board members to interview the potential board members. This hasn't happened in recent memory. If there are more than 2 people who want a position, we vote then. We can talk about it as it happens. Amend the bylaws in the next meeting in January.

Open Gym (Jessica) - need additional support- 2 open gyms occurred, 50 kids at the first, 35 kids in the second one. Thanks to Josh for joining the 2nd open gym. Next one is January 21st. \$300 & \$200 revenue from Open Gym. Matty can help with January 21st set up.

Room parent event \$ (Jessica) - \$499 grade level events. Only two classes have taken us up on it. Maybe it will open up again in the spring.

AI education event - Jessica was told LSC has a parent education committee under Jarred. It doesn't exist anymore. Jessica can do it without the LSC.

No update from the Communications team.

Treasurer's Report (Wayne/Tim): see attached Open Gym \$\$ will go to Coaches Stipend. Some check matches from Helping Hands will go to the December Summary of Funds. Wayne having trouble closing an account with Intuit/ Optimum.

Next Board Meeting will be January 9th at Anne's house. The meeting concluded at 7:40pm.

NPTO Summary of Funds
As of 11/30/2023

Buckets	10/31/23	11/30/23	Difference	Allocations	10/31/23	11/30/23	Change in Allocation	Notes on Changes
	\$206,931.15	\$206,586.83	-\$344.32	Water fountains; (\$1,300.00 more max for project \$1000/year for filters for 2020-21 and 2021-2022 school years)	\$1,390.00	\$1,390.00	\$0.00	
				Repair our Statue (horse overage)	\$98.95	\$98.95	\$0.00	
				YM discretionary	\$73.35	\$73.35	\$0.00	
				Security system (\$3,000 for Aldine camera)	\$18,211.85	\$18,211.85	\$0.00	
				Bathroom renovation	-\$3,950.00	-\$3,950.00	\$0.00	
				Back playlot	\$20,000.00	\$20,000.00	\$0.00	
General & Undesignated				2019-2020 school year admin, community events and start-up costs;	\$30,000.00	\$30,000.00	\$0.00	
				2021-22 School Reopening	\$2,146.12	\$2,146.12	\$0.00	
				lice checks	\$681.51	\$681.51	\$0.00	
				Pride Expenses	\$1,496.93	\$1,496.93	\$0.00	
				Studio Equipment	\$2,300.00	\$2,300.00	\$0.00	
				Coaches	\$5,400.00	\$5,400.00	\$0.00	
				Fundraising Platform	\$101.00	\$101.00	\$0.00	
				Unallocated	\$128,981.44	\$128,637.12	-\$344.32	-20 Quickbooks Payments; +20 Intuit payments refund; -36 Google workplace; -98.10 Quickbooks; -19.82 Amazon; -18.73 Amazon; -1500 Communications retainer; -30.46 Amazon; -122.45 Kirbie Gereaux; +385 WM reimbursement; +559.04 Dags; 537.20 Dags
	\$329,536.29	\$440,116.03		Helping Hands 2022-23 expenses	\$129,475.95	\$129,475.95	\$0.00	
				Stallion Stampede 2022-23 expenses	\$124,305.87	\$124,305.87	\$0.00	
Staff & Curriculum			\$110,579.74	Helping Hands 2023-24 expenses	\$16,592.77	\$127,172.51	\$110,579.74	-60.44 GiveSmart platform fee; -212.62 HH flyers; +111,352.80 HH donations
				Unallocated	\$59,161.70	\$59,161.70	\$0.00	
Technology, Media Resources & Facilities	-\$5,427.57	-\$5,427.57	\$0.00		-\$5,427.57	-\$5,427.57	\$0.00	
Auditorium	\$13,704.83	\$13,704.83	\$0.00	Big ticket item reserve (e.g. fan)	\$13,704.83	\$13,704.83	\$0.00	
Health, Nutrition & Fitness	\$1,182.72	\$1,068.05	-\$114.67		\$1,182.72	\$1,068.05	-\$114.67	-114.67 cooking class supplies
Outdoor Classroom	\$7,376.88	\$7,376.88	\$0.00	Aurora Proud/bo (\$1,000/year thru 2022-2023 school	\$424.49	\$424.49	\$0.00	
				Recess Area	\$0.00	\$0.00	\$0.00	
				Unallocated	\$6,952.39	\$6,952.39	\$0.00	
Chicken Coop	\$829.81	\$408.24	-\$421.57		\$829.81	\$408.24	-\$421.57	-421.57 chicken coop expenses
Community Cares	\$576.01	\$576.01	\$0.00		\$576.01	\$576.01	\$0.00	
Parent Support and Education	\$118.49	\$118.49	\$0.00		\$118.49	\$118.49	\$0.00	
Sports Teams	\$2,310.11	\$2,310.11	\$0.00		\$2,310.11	\$2,310.11	\$0.00	
Special Ed	\$1,244.80	\$1,244.80	\$0.00	Allocated to YM for sensory integration	\$1,244.80	\$1,244.80	\$0.00	
Nettelhorst Baseball Club	\$1,110.01	\$1,110.01	\$0.00		\$1,110.01	\$1,110.01	\$0.00	
SEED	\$13.62	\$13.62	\$0.00		\$13.62	\$13.62	\$0.00	
Library	\$717.51	\$3,458.40	\$2,740.89		\$717.51	\$3,458.40	\$2,740.89	+3037 Scholastic proceeds; -296.11 library supplies
125th Birthday Party Projects	-\$0.20	-\$0.20	\$0.00	Miscellaneous projects	\$0.20	\$0.20	\$0.00	
Front Door Project	\$251.56	\$251.56	\$0.00		\$251.56	\$251.56	\$0.00	
Coach Stipends	\$2,280.00	\$4,020.00	\$1,740.00		\$2,280.00	\$4,020.00	\$1,740.00	+1,740 PNO Proceeds
TOTAL	\$560,476.02	\$672,916.09						