

NETTELHORST PARENT TEACHER ORGANIZATION

President	Treasurers	Secretary
Anne Dodge Seema Radhakrishnan - <i>VP</i>	Wayne Miller Tim Whitney - <i>Assistant</i>	Matty Eyer
Fundraising Chairs	Community Events Chairs	Communications Chairs
Shannon Fitzgerald Marc Frost	Christina Hayford Jessica Zadaka	Kimberly Weisensee Brown Erika Olson
School Representatives		
Rebecca Mancione - <i>Teacher</i> Aurora Proudfoot - <i>Teacher</i> Yasmeen Muhammad - <i>Principal</i> Dr. Joshua Marburger - <i>Assistant Principal</i> Rotating Representative - <i>Local School Council Member</i>		

Minutes for NPTO Board Meeting on June 13, 2023 at 6:30 p.m.

The meeting took place at Anne Dodge's house and via Google Meet. It was called to order at 6:40pm. Attendees present were: Anne Dodge, Catherine Dimou, Christina Hayford, Erika Olson, Gayle deDie, Jessica Zadaka, Marc Frost, Matty Eyer, Seema Radhakrishnan, Stephanie Vasconcellos, Tim Whitney and Wayne Miller.

Approval of Prior Meeting Minutes and Agenda

The prior meeting minutes were APPROVED. The current meeting agenda was APPROVED.

President's Report (Anne/ Seema):

Discussion of request for new garden beds and general approach to large monetary requests - Katherine Kenny (5th & 7th grade) wants to replace garden beds on the south side (door 4) since they are the end of their life. She gave us a quote and schematics/ rendering from a school parent. She drove the replacement of the new stallion statue. She raised money and NPTO provided \$2000 (half).

- Total cost for new garden beds is \$3300. They will be cedar, Anne has details. The old ones were >20 years old. She wants to maximize the space so that students can reach the middle.
- Funds discussion: We have 3 allocations for the outdoor classroom fund (Ms. Proudfoot - Chickens, unallocated and recess fund). There are \$6900 in unallocated. Flower beds are part of the outdoor curriculum. Wayne found info that outdoor classrooms were funded by grants 10 years ago, \$5k to Ms. Proudfoot, unallocated balance for student education supplies for outdoor classroom. Unallocated amount carries over year over year.
- FYI: Anything over \$500 we have to vote on it. Money allocated for a bucket must be used for that bucket.
- Katherine wants to do it Spring 2024 install.
- Decision: research more, vote on this at the next meeting in August.

Update on the Playground project: Back Playlot renovation. Funding from the state is \$300k for structure and turf, the generic design wasn't great. Seema found an architecture firm (MKSK- Brett) to do a sketch for us pro bono. Focus groups and surveys from students and families collected some great ideas for the ideal playground.

- Current problem: Neighbors (Mike Taylor and Kristi) are complaining to Principal Muhammad about older kids using the basketball hoops on weekends. Neighbors complaining of vandalism and excessive

noise. There is discussion on whether or not the hoops should be kept up as a neighborhood park. Janitorial staff is not always able to reliably take down the hoops every weekend. Alderman's office (Esme) was contacted.

- FYI: Inter-American leaves their hoops up, and they back up to the police station.
- Decision: We want to redesign to support Yasmeen. Maybe we can do something new. If neighbors are involved, they can tell us what they want.
- Anne to set up a focus group with NPTO, neighbors, Principal Muhammad, Alderman's office and the architect.

Update on Aldine bike corrals: (Christina) After 1.5 years, Alderman's office has agreed to put pavers down where there is currently mud. Bike corrals added to lock bikes. CDOT no longer has free racks. This will be paid by Aldermanic funds.

May Treasurer's Report -

- Stallion Stampede made \$77,142 for MAY. We got our last Amazon Smiles deposit.
- May financial summary (see below at end of meeting minutes) was reviewed in the meeting. (Tim)
- Savings Account update (Wayne): tricky for non profit and non individuals, spoke to PNC. Suggestion is to purchase a couple of CDs. Since we don't need to access the reserves. Wayne will offer a better proposal next meeting. Looking for 3-3.5% return. We can put \$200k in CD with a locked rate, and have plenty of liquidity to cover expenses. Suggestion to look at Vanguard too.

Fundraising Report (Marc):

- Stallion Stampede made \$117k after expenses!
- Summer goals - find a yard sign and magnetic bumper sticker distributor
- Name the Stallion Statue contest (Stephanie): We did a Name the Chickens contest during the Parent-Teacher Conference, \$1/ entry to suggest a name in a bowl, in person entry. Not drawn live. Suggestion to do QR code for \$1/ entry on VenMo.
- Expected to raise \$5 per box from Supply Boxes. \$600-700 estimated.
 - Background on problem: A shipping truck would drop 300 boxes at the school, unannounced, sometime in the week before school started. Boxes had to be lifted up 4 flights of stairs by parent volunteers. Soft goods were packaged separately. They were supplied as giant pallets with lots of packaging and school staff would have to finish the job. Ben volunteered to lead the efforts, spoke with school and decided home delivery was best. We can work better with communication that would be mailed immediately. Need to designate on the website if parents should choose first name or last name.
 - Can we ask for a list of volunteers to help people bring supplies in? 7th grade boys? If there is a will to move boxes. Can we see what other schools do?
 - If it feels like it's not worth it, we should revisit it. 1 parent requesting - to delay delivery to the end of summer, concerned about storing it all summer.
 - Extra Stampede shirts requested for Lakeview Liquors guys
- Fundraising meeting Tues 6/20 morning at school around 9am at Stan's - 3 main events for fundraising. Helping Hands, parents gala, and Stallion Stampede.

Community Events Update: (Christina/ Jessica)

Events notes were passed on from Patricia. Discontinue the ice skating event for next year.

Rent the gym for different grades? Nerf team in the gym? Boxes, sheets and cotton snow balls for fort building in the gym. Parents volunteer to run games. Movie Night? Laugh Factory previously hosted Nettelhorst events. They would love to do more.

Communications Update:

Erika introduced herself, she will be taking over the website. Kim will continue the newsletter. Stephanie is continuing with handling social media next school year.

Next Board Meeting

Next board meeting will be held August 22 at 6:30pm at Shannon’s house (TBD)

September 12th will be the Open Meeting.

- Make a banner and flyers for school.

Meeting concluded at 7:57pm

May 2023 Financial Summary

NPTO Summary of Funds
As of 5/31/2023

Buckets	4/30/23	5/31/23	Difference	Allocations	4/30/23	5/31/23	Change in Allocation	Notes on Changes
	\$215,280.96	\$215,141.22	-\$139.74	Water fountains; (\$1,300.00 more max for project)				
				\$1000/year for filters for 2020-21 and 2021-2022 school years)	\$1,390.00	\$1,390.00	\$0.00	
				Repair our Statue (Horse overage)	\$2,000.00	\$2,000.00	\$0.00	
				YM discretionary	\$73.35	\$73.35	\$0.00	
				Security system (\$3,000 for Aldine camera)	\$18,211.85	\$18,211.85	\$0.00	
				Bathroom renovation	-\$3,950.00	-\$3,950.00	\$0.00	
				Back playlot	\$20,000.00	\$20,000.00	\$0.00	
				2019-2020 school year admin, community events and start-up costs;	\$30,000.00	\$30,000.00	\$0.00	
				2021-22 School Reopening	\$2,146.12	\$2,146.12	\$0.00	
				lice checks	\$681.51	\$681.51	\$0.00	
				Pride Expenses	\$2,060.00	\$3,675.77	\$1,615.77	+2,075 PNO; -459.23 fabric for fence
				Studio Equipment	\$2,300.00	\$2,300.00	\$0.00	
				Coaches	\$5,400.00	\$5,400.00	\$0.00	
				Fundraising Platform	\$101.00	\$101.00	\$0.00	
				Unallocated	\$134,867.13	\$133,111.62	-\$1,755.51	-92.65 Quickbooks May; -92.65 Quickbooks June; -20 Quickbooks Payments; -63.93 MailChimp; -27 Google workplace; -192 Wix Website; -63.23 Earth day supplies; -500 Parent workshop; -531.35 teacher appreciation; -78 clerk appreciation; -531.35 Amazon for teacher appreciation week; +149.45 Amazon Smiles; +287.20 Amazon Smiles;
	\$221,755.14	\$292,657.14		Helping Hands 2022-23 expenses	\$129,474.92	\$129,474.92	\$0.00	+77,142 stampede donations; -7.17 Amazon; -807.12 givesmart; -261.97 Andersons Its Elementary; -119.08 Amazon; -81.85 Amazon; -120.13 Amazon; -359.97 Costco snacks; -78.00 Supplies; -377.85 Wakamo and wings; -69.02 Amazon; -24.28 stampede expenses; -3,431.25 t-shirts and banners; -336 art of pizza
Staff & Curriculum			\$70,902.00	Stallion Stampede 2022-23 expenses	\$30,952.21	\$102,020.52	\$71,068.31	-166.31 school materials
				Unallocated	\$61,328.01	\$61,161.70	-\$166.31	
Technology, Media Resources & Facilities	-\$3,166.20	-\$5,427.57	-\$2,261.37		-\$3,166.20	-\$5,427.57	-\$2,261.37	-639.70 Laptop and recording studio equipment; -1,621.67 Laptop and recording studio equipment
Auditorium	\$13,704.83	\$13,704.83	\$0.00	Big ticket item reserve (e.g. fan)	\$13,704.83	\$13,704.83	\$0.00	
Health, Nutrition & Fitness	\$1,356.06	\$1,182.72	-\$173.34		\$1,356.06	\$1,182.72	-\$173.34	-87.91 ball storage stand; -85.43 ball storage shelf
	\$7,533.83	\$7,783.83	\$250.00	Aurora Proudfoot (\$1,000/year thru 2021-2022 school Recess Area	\$831.44	\$831.44	\$0.00	
				Unallocated	\$0.00	\$0.00	\$0.00	
					\$6,702.39	\$6,952.39	\$250.00	+250 flower sale proceeds
Chicken Coop	\$1,019.71	\$1,019.71	\$0.00		\$1,019.71	\$1,019.71	\$0.00	
Community Cares	\$726.01	\$726.01	\$0.00		\$726.01	\$726.01	\$0.00	
Parent Support and Education	\$118.49	\$118.49	\$0.00		\$118.49	\$118.49	\$0.00	
Sports Teams	\$2,310.11	\$2,310.11	\$0.00		\$2,310.11	\$2,310.11	\$0.00	
Special Ed	\$1,244.80	\$1,244.80	\$0.00	Allocated to YM for sensory integration	\$1,244.80	\$1,244.80	\$0.00	
Nettelhorst Baseball Club	\$1,110.01	\$1,110.01	\$0.00		\$1,110.01	\$1,110.01	\$0.00	
SEED	\$13.62	\$13.62	\$0.00		\$13.62	\$13.62	\$0.00	
Library	\$2,697.71	\$2,697.71	\$0.00		\$2,697.71	\$2,697.71	\$0.00	
125th Birthday Party Projects	-\$0.20	-\$0.20	\$0.00	Allocated to various projects	-\$0.20	-\$0.20	\$0.00	
Front Door Project	\$251.56	\$251.56	\$0.00		\$251.56	\$251.56	\$0.00	
Repair our Statue	\$98.95	\$98.95	\$0.00		\$98.95	\$98.95	\$0.00	
TOTAL	\$465,956.44	\$534,533.99						
checking	\$133,639.12							
savings	\$401,420.73							