

NETTELHORST PARENT TEACHER ORGANIZATION

President	Treasurers	Co-Secretaries
Anne Dodge Seema Radhakrishnan - <i>VP</i>	Wayne Miller Tim Whitney - <i>Assistant</i>	Matty Eyer Mags Hefferon
Fundraising Chairs	Community Events Chairs	Communications Chairs
Shannon Fitzgerald Marc Frost	Christina Hayford Jessica Zadaka	Kimberly Weisensee Brown Erika Olson
School Representatives		
Emilie Knieriemen - <i>Teacher</i> Aurora Proudfoot - <i>Teacher</i> Dr. Joshua Marburger - <i>Principal</i> - <i>Assistant Principal</i> Rotating Representative - <i>Local School Council Member</i>		

Agenda for NPTO Board Meeting on March 12, 2024 at 6:30 p.m.

The meeting took place at Mags' house and via Google Meet. The meeting was called to order at 6:40pm. Attendees present were Jessica Zadaka, Wayne Miller, Seema Radhakrishnan, Anne Dodge, Josh Marburger, Tim Whitney, Erika Olson, Marc Frost, Matty Eyer, Mags Hefferon, Matt Hefferon, Kelly Schoenfelt, Maria Luxen, Aurora Proudfoot, Kim Brown, Aubrey Lewis, Emilie Knieriemen, and Sarah Barrish. The prior meeting minutes were approved and the current meeting agenda was approved.

President's Report (Anne /Seema)

- 2000s night Event thank yous - less tickets, more money raised. Everyone liked the venue better. Thank you to the gala team.
- Congrats to Dr. Marburger! Josh expressed appreciation for NPTO's support, even the last few years. Thanks to the LSC.
- Thank you card and gift card for a massage for Yasmeeen, we passed around a card for Yasmeeen. We also bought a gift card for Shannon for the gala.
- Board leadership changes - Shannon is stepping down from the board. She led 2 NNO events and 3 amazing campaigns. This year's Stampede is in great hands with Jill, sponsorship work is pretty much done.
- Playground project update - Anne/ Seema held a meeting with people who own the apartment building next door, north side of the back playlot. They are okay with building whatever we want. Neighbors expressed concern about second floor neighbors. Community hurdles were cleared.
- First Day of School Supplies - pending Dr Marburger to figure out supplies for each grade level. Prior history: the supply boxes were sent to school created a problem for staff. We required a short notice call out for parent volunteers to separate the palates of supplies for each classroom. Last year we revived the program and individual boxes were shipped home to families sometime between June and August. Families brought them in during welcome back week. We had to cut down on kleenex and clorox wipes due to the size of the boxes- and in January teachers have to ask more. Ben Haley will manage it again and work with the admin for any changes needed in the supply lists. New families won't know about it. A few families complained of having to store it all summer, but still was a better plan. It will be a small fundraiser about \$5/ box for the NPTO.
- Maria and Aubrey - joined the meeting, helping Kim with data. They introduced themselves and their contributions to NPTO already. They are interested in learning more about what the NPTO does. Reminder that every meeting is open, anyone can join at any time.
- Board positions - lots available. We want the board in place by June. Will do a "Maison Marcel & Croissants" working title. Next meeting in April will be a public meeting to try for recruitment. Everyone please help recruit anyone who has an interest in joining the board, send them to Anne and Seema. See email template.

Community Events Update (Christina / Jessica)

- Sponsoring grade level events - PRE-K hosted an Open Gym with 40 kids and 40 adults, we sponsored snacks. 2-4pm. 5th grade might have had an event as well, no details available.
- Support for caregivers of neurodiverse kids - Jessica consulted with professionals, Matt Hefferon, Semolina - another psychologist. Plan is to host a Meet and Greet and facilitate a discussion to see what people are interested in. Is there any thought to neurodiverse vs neurotypical interaction? More education for neurotypical kids to interact, especially for younger kids to start thinking early. Part of the workshops they already do. Jessica focused on parent support. Matt volunteered to talk to a classroom of kids.
 - JOSH: Ms Giordano already does a baseline talk - difference of equality vs equity. Not everyone is going to get the same thing, they get what they need to be successful. During Lunch and Learn, parents are asking for this. Josh would like to set up a meeting with Matt/ Jessica. Set up a community just to connect and learn.
- Earth Day Event: Last year we hosted a playground clean up, added mulch, and cut the old ribbons off the fence (they were redone in June before Pride) families watched a movie in the auditorium and had pizza. This year flower bed work. No set plan. Sarah Sommerfield suggested an idea to do a sports equipment exchange, bring one and take one.
- Assistant Principal Appreciation Day. (Kelly) - no update.

Communications Update (Erika/Kim). Kim was able to post a blog on the NettelhorstPTO website. will remind people about the site when there is more content.

Fundraising (Shannon/ Marc)

- Nettelhorst Night Out recap - fantastic NNO! \$21,000 raised! \$1000 more than last year, 20 less attendees. Got more bang for our buck. Was a better venue than the yacht club, easier to get to. 2 successful years back to back NNO post covid.
- Reminder to reach out to teachers - now is the time to do smaller fundraisers, encourage **no fundraisers** in the 2nd week of Stampede. Donors Choose is off the table unless they get Dr M approval. Either the school budget will take care of it, ask the NPTO, or get approval for Donors Choose.
- **Stan's Fundraiser:** Volunteer to wear the stallion (Anne) and an escort to protect the tail- 7-7:30am to grab people May 13-17th. Anyone who says "Nettelhorst" we get the proceeds. Send the flyer out!! The Stallion should hold a sign.
- Preview Stampede (May 17th) - overall will be the same as last year. Jillian was coming in as a project manager and we are in good hands. Goal \$120k including Cubs donation.
 - Huron volunteers may be able to do it again this year.
 - Need to get popsicles, juice boxes and goldfish.
 - 4 level of corporation donation sheet from Marc. \$500-2000.
 - T-shirts logo printed - need to close them out soon to print the t-shirts.
 - Each grade will get a page instead of individuals, everyone should pick some family members and send some emails with the page link.
- Cubs grant is due this Friday - it was submitted today. \$25k
 - Coach Hanna can get a bunch of free tickets for some games.
 - Someone from the Cubs will hand us a big check. Will try to get Clarkie. Need to figure out the after party details.
- D'Ags night: Second Thurs of every month, we make up to \$800/ month passive income.
- CME match 100% question from Maria. They will not donate directly, but they will match 100% if an employee donates. Marc says corporate money comes from Helping Hands and Stampede primarily, our 2 bigger fundraisers and corporate matches from employers (sometimes 3x!). Direct money is Mom and Pop businesses. Biggest corporate donation we get is from the Cubs for \$25k.

Treasurer (Wayne/ Tim)

- Activity- Smart Pass paid. Yard signs will be reflected next month. Modest profit next month. 8th grade lunch from last year. Audit and Tax prep \$5400. Threshold revenue for non-profit will go up (\$500k) not net assets. Annual report. Yasmeen's gift. Purchased a couple of CDs \$1600/ month. Staff & Curriculum - paid teacher costs. Modest employee match. Close out Helping Hands fundraiser. Coach Hanna reimbursements for Health & Fitness - lots of great feedback. Outdoor classroom - Katherine Kenney planting equipment on Aldine side, new planting beds. Candy grams \$2600 raised - goes to Coach Stipend. PNO allocation - some payouts.
- Wayne and Tim plan to close out unused buckets in General & Undesignated/ Unallocated - we as the board set aside money for these buckets. Some are stale and have not been used in awhile. Tracked in quickbooks. Close out Repair a Statue. Next meeting vote to close out buckets.
- SEED: Seeking Education Equity & Diversity - training for staff/ parents to learn their own biases. We have been using SEED for 9/10 years at Nettelhorst. Teachers went through it. Gender, privilege, sexual orientation, race, variety of ways people share stories "isms" to learn from each other. 2 people who have reached out to get certified (Stephanie Lowe and Roberto Lopez) - cost per person \$4-8000. NPTO requests to give us a tangible implementation and teach other people to pay it forward, run the program for educators and parents. Engages people to have difficult conversations.

Next Board Meeting - April 9th Open Public Meeting. Call out for new board members. Kim to potentially find an open space that is not in the school? Bring ANYONE interested in NPTO.

The meeting was adjourned at 8:07pm.

February 2024 NPTO Summary of Funds

NPTO Summary of Funds
As of 2/29/2024

Buckets	12/31/24	1/31/24	Difference	Allocations	12/31/24	1/31/24	Change in Allocation	Notes on Changes
	\$205,109.12	\$195,877.15	-\$9,231.97	Water fountains; (\$1,300.00 more max for project \$1000/year for filters for 2020-21 and 2021-2022 school years) Repair our Statue (Horse overage)	\$1,390.00 \$98.95	\$1,390.00 \$98.95	\$0.00 \$0.00	
				YM discretionary	\$73.35	\$73.35	\$0.00	
				Security system (\$3,000 for Aldine camera)	\$18,211.85	\$18,211.85	\$0.00	
				Bathroom renovation	-\$3,950.00	-\$3,950.00	\$0.00	
				Back playlot	\$20,000.00	\$20,000.00	\$0.00	
				2019-2020 school year admin, community events and start-up costs;	\$30,000.00	\$30,000.00	\$0.00	
				2021-22 School Reopening	\$2,146.12	\$2,146.12	\$0.00	
				lice checks	\$681.51	\$681.51	\$0.00	
				Pride Expenses	\$1,496.93	\$1,496.93	\$0.00	
				Studio Equipment	\$2,300.00	\$2,300.00	\$0.00	
				Coaches	\$5,400.00	\$5,400.00	\$0.00	
				Fundraising Platform	\$101.00	\$101.00	\$0.00	
General & Undesignated				Unallocated	\$127,159.41	\$117,927.44	-\$9,231.97	-20 Quickbooks Payments; -36 Google workplace; -69.49 Mailchimp; -400 Moving; -1,500 Comms retainer; -1,151.15 Smartpass; -1,166 Yard signs; -58 Kim Brown; -5 FedEx; -27.35 Platform 47; -0.76 FedEx; -414.12 8th grade lunch; -414.12 8th grade lunch; -5,400 Audit and Tax Prep; -11 Sec. of State Nonprofit Annual Report; -270 NOW Massage; +45 Nettelhorst Sign cash; +833.01 interest; +833.01 interest;
	\$460,150.25	\$345,077.90	-\$115,072.35	Helping Hands 2022-23 expenses Stallion Stampede 2022-23 expenses Helping Hands 2023-24 expenses Unallocated	\$129,475.95 \$124,305.87 \$147,206.73 \$59,161.70	\$0.00 \$124,305.87 \$147,451.48 \$73,320.55	-\$129,475.95 \$0.00 \$244.75 \$14,158.85	-129,475.95 transfer to unallocated +250 Employer match; -5.25 Givemart fee -115,317.10 CPS teacher cost; +129,475.95 transfer from HH 22-23
Technology, Media Resources & Facilities	-\$5,427.57	-\$5,427.57	\$0.00		-\$5,427.57	-\$5,427.57	\$0.00	
Auditorium	\$13,704.83	\$13,704.83	\$0.00	Big ticket item reserve (e.g. fan)	\$13,704.83	\$13,704.83	\$0.00	
Health, Nutrition & Fitness	\$749.30	\$532.27	-\$217.03		\$749.30	\$532.27	-\$217.03	67.80 Cooking class reimbursement; -47.39 Cooking class reimbursement; -101.84 Cooking class reimbursement
Outdoor Classroom	\$7,376.88	\$6,214.98	-\$1,161.90	Aurora Proudfoot (\$1,000/year thru 2022-2023 school Recess Area) Unallocated	\$424.49 \$0.00 \$6,952.39	\$424.49 \$0.00 \$5,790.49	\$0.00 \$0.00 -\$1,161.90	-1,161.90 Earthesy reimbursement
Chicken Coop	\$408.24	\$408.24	\$0.00		\$408.24	\$408.24	\$0.00	
Community Cares	\$269.06	\$269.06	\$0.00		\$269.06	\$269.06	\$0.00	
Parent Support and Education	\$118.49	\$118.49	\$0.00		\$118.49	\$118.49	\$0.00	
Sports Teams	\$2,310.11	\$2,310.11	\$0.00		\$2,310.11	\$2,310.11	\$0.00	
Special Ed	\$1,244.80	\$1,244.80	\$0.00	Allocated to YM for sensory integration	\$1,244.80	\$1,244.80	\$0.00	
Nettelhorst Baseball Club	\$1,110.01	\$1,110.01	\$0.00		\$1,110.01	\$1,110.01	\$0.00	
SEED	\$13.62	\$13.62	\$0.00		\$13.62	\$13.62	\$0.00	
Library	\$2,081.73	\$2,081.73	\$0.00		\$2,081.73	\$2,081.73	\$0.00	
125th Birthday Party Projects	-\$0.20	-\$0.20	\$0.00	Allocated to various projects	-\$0.20	-\$0.20	\$0.00	
Front Door Project	\$251.56	\$251.56	\$0.00		\$251.56	\$251.56	\$0.00	
Coach Stipends	\$4,020.00	\$6,630.00	\$2,610.00		\$4,020.00	\$6,630.00	\$2,610.00	+2,610 coach stipends deposit
Parents Night Out	\$5,387.43	\$20,751.63	\$15,364.20		\$5,387.43	\$20,751.63	\$15,364.20	+34,298.94 PNO Tickets; -136.71 StickerApp; -9,000 Platform 47 Deposit; -5,000 Platform 47 Payment; -305.22 Matty; -319.81 Shannon; -173 Optimum Consulting; -4,000 Platform 47 payment
TOTAL	\$698,877.66	\$591,168.61						
checking	\$168,626.96							
savings	\$81,509.29							
13 Month Featured CD	\$202,471.99							
7 Month Featured CD	\$202,471.99							