

NETTELHORST PARENT TEACHER ORGANIZATION

President	Treasurers	Co-Secretaries
Anne Dodge Seema Radhakrishnan - <i>VP</i>	Wayne Miller Tim Whitney - <i>Assistant</i>	Gayle deDie Danielle Tullier
Fundraising Chairs	Community Events Chairs	Communications Chairs
Shannon Fitzgerald Marc Frost	Jessie Beebe Patricia Mansilla	Laurie Cunningham Stephanie Vasconcellos
School Representatives		
Rebecca Mancione - <i>Teacher</i> Aurora Proudfoot - <i>Teacher</i> Yasmeen Muhammad - <i>Principal</i> Dr. Joshua Marburger - <i>Assistant Principal</i> Rotating Representative - <i>Local School Council Member</i>		

Minutes for NPTO Board Meeting on May 9, 2023 at 6:30 p.m

The meeting took place at Anne Dodge's house and via Google Meet. It was called to order at 6:37pm. Present were: Anne Dodge, Seema Radhakrishnan, Wayne Miller, Tim Whitney, Gayle deDie, Danielle Tullier, Shannon Fitzgerald, Marc Frost, Patricia Mansilla, Jessie Beebe, Laurie Cunningham, Stephanie Vasconcellos, Rebecca Mancione, Dr. Marburger, Jillian Smith, Matty Eyer, Vanda Berman, Sarah Barrish, and Lucia Ramos.

Approval of prior meeting minutes and agenda

The prior meeting minutes were APPROVED. The current meeting agenda was APPROVED.

Vote on new board members

- Communications - Kimberly Brown (APPROVED), Erika Olson (APPROVED); Kim will take on newsletter; Erika volunteered to work on website and whatever is needed
- Community events - Jessica Zadaka (APPROVED), Christina Hayford (APPROVED)
- Secretary - Matty Eyer (APPROVED) - open role remains for co-secretary
- Thank you to the board members who are leaving

New NPTO website

Goals for website: what is the NPTO, who is the NPTO, where money is going, and how to get involved. Calls to action are: give time, give money and/or give ideas. Laurie reviewed other PTOs websites for inspiration. Volunteer form goes to presidents and give money links to GiveSmart. There is also a link to the spirit shop. Huge thanks to Lucia Ramos who helped with pictures, design and building the website. Website is evergreen and static, and events will be updated on social media. Goal is to have site done by end of school year. Nettelhorstpto.org has not been purchased yet, and we will need to pay for hosting. Please provide all feedback this week. Lucia will update based on feedback and then optimize for mobile. Moving forward, Lucia can help with big changes and will train Erika on making small updates to the website.

President's Report

- New teacher representative - Need a new teacher representative to replace Rebecca Mancione. Thank you to Ms Mancione for all your help and support. Dr. Marburger, Rebecca and Aurora Proudfoot to connect to provide replacement recommendation(s).
- School supply boxes - School supply boxes will be sent to people's homes but will not include bulky items (like Kleenex, etc), Teachers working on approving school supply lists this week and boxes will be promoted 5/31-6/1 and via email. Parents may be asked mid year to replenish bulky items,
- Playground - Held MKSK envisioning meeting for playground with Dr. Marburger. Community process

will begin immediately with students and teachers. Will first look at how space is used and who is using it. Dream is to build an outdoor classroom. NPTO should think about if you know anyone or organizations who may want to fund. Have asked Yasmeen to ask alderman for additional \$300K to match the existing \$300K funds.

Stallion Stampede

- Room parents sent out note yesterday and saw an uptick in donations Monday and Tuesday. A reminder will be sent on Thursday. At \$50K currently and last year at \$45K at this time. Last year's total was \$78K.
- First graders did a lemonade stand and made \$211 for Stampede.
- Will do messaging post event that fundraising will continue through end of month.
- 525 popsicles have been purchased for 3:30 party. Last year did juice boxes and goldfish for snacks - will plan same this year. Snacks will be under \$500.
- Good for art supplies and just need hand wipes. Rebecca Mancione said she had wipes that can be used.
- Everything will be moved to Community Kitchen on Thursday.
- We have 27 parent volunteers plus volunteers from Huron.
- Rain plan - reconvene on Thursday evening when collecting materials in Community Kitchen to determine rain plan if needed.
- Scott Sorrell is working on robocall to remind parents that Melrose will be closed on Friday.
- Activities at the Stallion Stampede - class of 1973 \$500 donation, art project unveiling, Cubs sponsor special thank you with Heather from the Cubs, Mr. Gervis as Stallion mascot, Tunney's last day and Bennet to say a few words.

Treasurer's report

- Savings account update - Lending Club lost our application and Capital One said we don't have enough money for them to work with us. Need approval from board to request another FDIC insured, high yield account. Authorization to open high yield savings account at FDIC institution and transfer up to \$250K was APPROVED.
- April financial summary (see below at end of meeting minutes) was reviewed in meeting.

Community events

Hosted Welcome back to school event, Earth Day event and mental health talk (which had 5 attendees). This year, families will be able to attend the 3rd to 8th grades student talent show on June 6th. Mr Kimmel is hosting talent show and this year will be open to parents of participating students and then will open more broadly if space. Students will perform dress rehearsal for families on June 6 and then two shows for students on June 7.

Communications update

- School has a YouTube channel that Dwayne is managing so families can watch school performances.
- Upcoming newsletters: May 17 - Stallion Stampede results; May 31 - Playground information and 8th grader memories, may include high school stats, teacher profile on Ms Getz; June 7 - good bye and profile of SEED which meets once a month on the last Monday of the month from 4-7pm

Next board meeting

Next board meeting will be held June 13 at 6:30pm at Bacino's near the Diversey driving range.

Meeting concluded at 7:49pm.

NPTO Summary of Funds
As of 4/30/2023

Buckets	3/31/23	4/30/23	Difference	Allocations	3/31/23	4/30/23	Change in Allocation	Notes on Changes
	\$213,968.15	\$214,080.96	\$112.81	Water fountains; (\$1,300.00 more max for project \$1000/year for filters for 2020-21 and 2021-2022 school years)	\$1,390.00	\$1,390.00	\$0.00	
				Repair our Statue (Horse overage)	\$2,000.00	\$2,000.00	\$0.00	
				YM discretionary	\$73.35	\$73.35	\$0.00	
				Security system (\$3,000 for Aldine camera)	\$18,211.85	\$18,211.85	\$0.00	
				Bathroom renovation	-\$3,950.00	-\$3,950.00	\$0.00	
				Back playlot	\$20,000.00	\$20,000.00	\$0.00	
General & Undesignated				2019-2020 school year admin, community events and start-up costs;	\$30,000.00	\$30,000.00	\$0.00	
				2021-22 School Reopening	\$2,146.12	\$2,146.12	\$0.00	
				lice checks	\$681.51	\$681.51	\$0.00	
				Pride Expenses	\$2,060.00	\$2,300.00	\$240.00	+740 PNO donations
				Studio Equipment	\$2,300.00	\$2,300.00	\$0.00	
				Coaches	\$5,400.00	\$5,400.00	\$0.00	
				Fundraising Platform	\$101.00	\$101.00	\$0.00	
				Unallocated	\$133,554.32	\$132,927.13	-\$627.19	-20 Quickbooks Payments; -63.93 Mailchimp; -27 Google workplace; -95.80 food for public meeting; -450 moving expenses; -552.08 Earth Day lunch; -681.34 PTC lunch; +638.96 reimbursement for PTC lunch; +624 Dags
	\$200,901.22	\$200,802.93	-\$98.29	Helping Hands 2022-23 expenses	\$129,474.92	\$129,474.92	\$0.00	
Staff & Curriculum				Stallion Stampede 2022-23 expenses	\$10,000.00	\$10,000.00	\$0.00	
				Unallocated	\$61,426.30	\$61,328.01	-\$98.29	-15.79 books; -27.50 books; -27.50 Curriculum materials, -27.50 Curriculum materials
Technology, Media Resources & Facilities	-\$3,166.20	-\$3,166.20	\$0.00	Unallocated	-\$3,166.20	-\$3,166.20	\$0.00	
Auditorium	\$13,704.83	\$13,704.83	\$0.00	Big ticket item reserve (e.g. fan)	\$13,704.83	\$13,704.83	\$0.00	
Health, Nutrition & Fitness	\$1,356.06	\$1,356.06	\$0.00	Unallocated	\$1,356.06	\$1,356.06	\$0.00	
Outdoor Classroom	\$7,891.39	\$7,533.83	-\$357.56	Aurora Proudfoot (\$1,000/year thru 2021-2022 school Recess Area	\$1,189.00	\$831.44	-\$357.56	-357.56 outdoor classroom expenses
				Unallocated	\$0.00	\$0.00	\$0.00	
				Unallocated	\$6,702.39	\$6,702.39	\$0.00	
Chicken Coop	\$1,973.62	\$1,019.71	-\$953.91	Unallocated	\$1,973.62	\$1,019.71	-\$953.91	-953.91 Chicken coop expenses
Community Cares	\$726.01	\$726.01	\$0.00	Unallocated	\$726.01	\$726.01	\$0.00	
Parent Support and Education	\$118.49	\$118.49	\$0.00	Unallocated	\$118.49	\$118.49	\$0.00	
Sports Teams	\$2,310.11	\$2,310.11	\$0.00	Unallocated	\$2,310.11	\$2,310.11	\$0.00	
Special Ed	\$1,244.80	\$1,244.80	\$0.00	Allocated to YM for sensory integration	\$1,244.80	\$1,244.80	\$0.00	
Nettelhorst Baseball Club	\$1,110.01	\$1,110.01	\$0.00	Unallocated	\$1,110.01	\$1,110.01	\$0.00	
SEED	\$13.62	\$13.62	\$0.00	Unallocated	\$13.62	\$13.62	\$0.00	
Library	\$1,501.78	\$2,697.71	\$1,195.93	Unallocated	\$1,501.78	\$2,697.71	\$1,195.93	+2,758.00 proceeds from book fair; -1,301.07 Scholastic book fair expenses; -261 library expenses
125th Birthday Party Projects	-\$0.20	-\$0.20	\$0.00	Allocated to various projects	-\$0.20	-\$0.20	\$0.00	
Front Door Project	\$251.56	\$251.56	\$0.00	Unallocated	\$251.56	\$251.56	\$0.00	
Repair our Statue	\$98.95	\$98.95	\$0.00	Unallocated	\$98.95	\$98.95	\$0.00	
TOTAL	\$443,905.25	\$443,804.23						
checking	\$64,252.04							
savings	\$401,407.09							