

# NETTELHORST PARENT TEACHER ORGANIZATION

<b>President</b>	<b>Treasurers</b>	<b>Co-Secretaries</b>
Anne Dodge Seema Radhakrishnan - <i>VP</i>	Wayne Miller Tim Whitney - <i>Assistant</i>	Gayle deDie Danielle Tullier
<b>Fundraising Chairs</b>	<b>Community Events Chairs</b>	<b>Communications Chairs</b>
Shannon Fitzgerald Marc Frost	Jessie Beebe Patricia Mansilla	Laurie Cunningham Stephanie Vasconcellos
<b>School Representatives</b>		
Rebecca Mancione - <i>Teacher</i> Aurora Proudfoot - <i>Teacher</i> Yasmeen Muhammad - <i>Principal</i> Dr. Joshua Marburger - <i>Assistant Principal</i> Rotating Representative - <i>Local School Council Member</i>		

## Minutes for NPTO Board Meeting on March 7, 2023 at 6:30 p.m.

Present were: Anne Dodge, Seema Radhakrishnan, Wayne Miller, Tim Whitney, Gayle deDie, Danielle Tullier, Shannon Fitzgerald, Marc Frost, Patricia Mansilla, Laurie Cunningham, Stephanie Vasconcellos, Rebecca Mancione, Aurora Proudfoot, Dr. Joshua Marburger, Vanda Berman, Jillian Smith, Erin Christiansen, Cathy Dimou, and Matty Eyer. The meeting took place at the home of Danielle Tullier and via Google Meet. The meeting was called to order at 6:34pm.

### Prior Meeting Minutes and Current Meeting Agenda

The prior meeting minutes and current meeting agenda were APPROVED.

### 90s Night: Update & Recognition

Anne read her speech from the event, which few could hear live due to poor acoustics at the event venue. In her speech, she thanked all the sponsors, staff and committee members. A hearty round of applause was given for the event committee. Shannon provided an update on the event, noting that it was fun and inclusive for everyone. The total raised is approximately \$18,000. The team received good feedback about the location, the open bar, the theme and auction. The team looks forward to holding the event again next year, with the big open question being if the theme should rewind to 80s or fast-forward to the '00s. Anne said it was a way to engage people, with attendees approaching her during the event to ask how they might get involved with the NPTO.

### Curriculum Purchase

Dr. Marburger gave an update on Jolly Phonics, which is the baseline phonics program in kindergarten and 1<sup>st</sup> grade, requesting \$1659.48. A vote was taken to fund it out of Staff & Curriculum line item, and it was APPROVED.

### Library Tables

Ms. Proudfoot requested four smaller tables in the library at a cost of \$400-\$600 each. A motion was made to approve four new library tables up to \$2500 out of designated library fund, and the motion was APPROVED.

## President's Report

Seema gave an update on the latest LSC meeting update, noting that Parents Night Out (PNO) and the Stallion Stampede were approved. Principal Muhammad is holding a town hall on March 25 to discuss the CWIP; the NPTO will get time on the agenda.

Regarding upcoming openings on the NPTO, a request was made for board members to send Seema and Anne a note about plans to continue. An open board meeting will be held in April so that people interested in joining the board could come and see what these meetings are about. The team noted that word of mouth is usually the best way to recruit interested volunteers, noting that there will be interviews and a process followed. In addition to the standard NPTO board positions, there are some other roles that could be created to work closely with the Board, such as Stallion Stampede coordinator, New Family coordinator, and Special fundraiser (grant writer). Anne noted that a lot of schools have a "Friends of" as well as PTO. "Friends of" focuses on fundraising efforts. PTO focuses more on volunteering. The NPTO is an "all-in-one." Cathy noted that Room Reps will be recruited during an event on March 14. The Nettelhorst Night Out committee was mainly Room Reps.

Katherine Kenney is organizing an Earth Day event (April 22) to take the ribbons off of the southeast fence and tidy up the school grounds. A discussion followed about past events for classrooms to "tie the ribbon with intention" with a wish or a hope. The biggest "ask" is cutting the ribbon. It was noted that there's fabric in the NPTO closet.

School Supply boxes will return this year, thanks to volunteer Ben Haley update. He's been doing research on how to offer the popular service but in a more simplified and manageable way. His recommendation is to deliver to houses instead of school without bulky items like printer paper. Then, students bring the supplies to the Ice Cream Social. Communal supplies can be purchased as a school as we need them throughout the year, noted Dr. Marburger. The school will make \$5 a box. This fundraiser will go to LSC for approval; Patricia will be at the next LSC meeting. The supply lists will be ready on March 30 will have the supply lists. A motion was made to implement this plan, and it was APPROVED.

The NPTO closet is next to the community kitchen, and it contains a lot of items that are not related to the NPTO. Because of this, the cleanout of said closet is not a straight-forward endeavor. Every item has a story. Erin Christiansen volunteered to help clean it out, and Ms. Proudfoot said she'd help as well.

## Stallion Stampede

Jilliann shared that the Stallion Stampede will occur on May 12 marked, and the goal is to raise \$130K. After approximately \$10K in expenses, the school will net about \$120K (which is how much was raised last year). The goal is to activate fundraising from April 17 through the end of May. Vanda recommended to keep the fundraising designation broad, which gives more freedom. A motion was made to use \$10k from Staff & Curriculum for Stallion Stampede costs, which was APPROVED.

There was discussion about a grade-level competition without having individual students to make sites. Donors can still write a message on the "wall" of the page. There was discussion about bringing back the "Spirit Cup," and Mrs. Mancione said that she and Ms. Proudfoot would ask the teachers what they would think about bringing back the spirit component. There was consensus that it's good to separate the elementary grades from the middle school grades in any competition. This year, the fitness stations will likely return. A volunteer at Huron Consulting is willing to do day of volunteers, plus snacks.

#### Treasurer's Report

Wayne and Tim provided update on January expenditures, which are incorporated into these minutes.

#### Fundraising Update

All updates were covered in 90s Night recap noted above.

#### Community Events Update

Patricia shared that she's working on an event in the auditorium. There's a talent show on June 7 for the school community, and perhaps there is an opportunity for families to see it the night before. Or, there could be a family movie night in April. In addition, there will be a teacher lunch for parent-teacher conferences on March 29. May is Teacher Appreciation Month.

#### Communications Update

Laurie noted a special edition of the newsletter will publish tomorrow, featuring all the nominees of the Volunteer of the Award. There is also a feature on how to get involved. The board was asked to follow the school's social media channels.

#### Next Board Meeting

April 11 will be a public meeting in the community kitchen. Meeting adjourned at 8:34pm

**NPTO Summary of Funds**  
As of 2/28/2023

Budgets	1/31/23	2/28/23	Difference	Allocations	1/31/23	2/28/23	Change in Allocation	Notes on Changes
	\$198,790.93	\$232,258.40	\$23,467.47	Water fountain: (\$1,300.00 more mnt for project year) \$1000/year for filters for 2020-21 and 201-1-2022 school year) Repair our Statue (horse overage)	\$1,390.00	\$1,990.00	\$0.00	
				VM discretionary Security system (\$3,000 for AdLine camera) Bathroom renovation Back dilbit 2019-2020 school year admin, community events and after-schools 2021-22 School Reopening	\$73.35	\$73.35	\$0.00	
				ice trucks	\$18,211.85	\$18,211.85	\$0.00	
				Pride Expenses	-\$3,950.00	-\$3,950.00	\$0.00	
				Studio equipment	\$20,000.00	\$20,000.00	\$0.00	
				Cashies	\$30,000.00	\$30,000.00	\$0.00	
				Fundraising Platform	\$3,146.12	\$2,146.12	\$0.00	
					\$881.51	\$881.51	\$0.00	
					\$350.00	\$650.00	\$300.00	*\$300 from unallocated
					\$0.00	\$2,300.00	\$2,300.00	*\$2300 from unallocated
					\$0.00	\$5,400.00	\$5,400.00	*\$5400 from unallocated
					\$0.00	\$3,000.00	\$3,000.00	*\$3000 from unallocated
General & Undesignated								*\$3000 from unallocated, *\$327 recurring, *\$1300gare expenses, *\$1000 from unallocated, *\$1110 FedEx shipping, *\$533 Snacks for meeting, allocated to pride expenses; -1110 FedEx shipping, *\$533 Snacks for meeting, -44.37 Amazon for Winterfest, *\$4.98 Amazon for Winterfest, *29.26 Amazon for Winterfest, -36.24 90s Night Decorations, -461.27 90s Night Decorations, -2300 Studio Equipment allocation, -5400 Cashies allocation, -3000 Fundraising platform allocation, +\$41,20 Drgs, *\$293.77 Amazon smiles, -500 90s Night donation, *\$2 reimbursement for 7/8th grade party supplies, +964.88 GiveSmart, *19,217.28 GiveSmart, *2,788.85 GiveSmart, *152.93 Beverly Donation
Staff & Curriculum	\$201,223.44	\$201,498.54	\$275.10	Unallocated	\$127,888.10	\$151,055.57	\$23,167.47	
				Hoping/Hands 2022-23 expenses	\$128,252.88	\$128,498.92	\$246.04	*\$47.10 Recurring donation, *\$9.24 Recurring donation, *\$5.70 Recurring donation
				Unallocated	\$72,965.56	\$72,998.62	\$33.06	*\$4.91 Recurring donation, *\$1.15 Recurring donation
Technology, Media Resources & Facilities	-\$3,166.20	-\$3,166.20	\$0.00		-\$3,166.20	-\$3,166.20	\$0.00	
Auditorium	\$24,343.46	\$13,704.83	-\$10,638.63	Big ticket item reserve (e.g. fan)	\$24,343.46	\$13,704.83	-\$10,638.63	-10,638.63 Balance due on projector replacement
Health, Nutrition & Fitness	\$1,356.06	\$1,356.06	\$0.00	Aurora Proudfoot (\$1,000/year thru 2021-2022 school year) Receiv Area	\$1,356.06	\$1,356.06	\$0.00	
Outdoor Classroom	\$7,891.39	\$7,891.39	\$0.00	Unallocated	\$0.00	\$6,702.39	\$6,702.39	\$0.00
Chicken Coop	\$2,607.08	\$2,607.08	\$0.00		\$2,607.08	\$2,607.08	\$0.00	
Community Cares	\$726.01	\$726.01	\$0.00		\$726.01	\$726.01	\$0.00	
Parent Support and Education	\$118.49	\$118.49	\$0.00		\$118.49	\$118.49	\$0.00	
Sports Teams	\$2,310.11	\$2,310.11	\$0.00		\$2,310.11	\$2,310.11	\$0.00	
Special Ed	\$1,244.80	\$1,244.80	\$0.00	Allocated to VM for sensory integration	\$1,244.80	\$1,244.80	\$0.00	
Neteshort Baseball Club	\$1,110.01	\$1,110.01	\$0.00		\$1,110.01	\$1,110.01	\$0.00	
SEED	\$13.62	\$13.62	\$0.00		\$13.62	\$13.62	\$0.00	
Library	\$2,201.16	\$2,201.16	\$0.00		\$2,201.16	\$2,201.16	\$0.00	
125th Birthday/Pray Projects	-\$0.20	-\$0.20	\$0.00	Allocated to various projects	-\$0.20	-\$0.20	\$0.00	
Front Door Project	\$251.56	\$251.56	\$0.00		\$251.56	\$251.56	\$0.00	
Repair our Statue	\$98.95	\$98.95	\$0.00		\$98.95	\$98.95	\$0.00	
TOTAL	\$441,021.72	\$454,125.66	\$13,103.94		\$441,021.72	\$454,125.66	\$13,103.94	
checking savings	\$191,172.25	\$401,380.28	\$210,208.03					