

NETTELHORST PARENT TEACHER ORGANIZATION

President	Treasurers	Co-Secretaries
Anne Dodge Seema Radhakrishnan - <i>VP</i>	Wayne Miller Tim Whitney - <i>Assistant</i>	Gayle deDie Danielle Tullier
Fundraising Chairs	Community Events Chairs	Communications Chairs
Shannon Fitzgerald Marc Frost	Jessie Beebe Patricia Mansilla	Laurie Cunningham Stephanie Vasconcellos
School Representatives		
Rebecca Mancione - <i>Teacher</i> Aurora Proudfoot - <i>Teacher</i> Yasmeen Muhammad - <i>Principal</i> Dr. Joshua Marburger - <i>Assistant Principal</i> Rotating Representative - <i>Local School Council Member</i>		

Minutes for NPTO Board Public Meeting on April 11, 2023 at 6:30 p.m.

The meeting took place in the Community Kitchen at Nettelhorst Elementary and via Google Meet. It was called to order at 6:41pm. Present were: Anne Dodge, Seema Radhakrishnan, Wayne Miller, Tim Whitney, Gayle deDie, Danielle Tullier, Shannon Fitzgerald, Marc Frost, Patricia Mansilla, Jessie Beebe, Laurie Cunningham, Aurora Proudfoot, Jillian Smith, Christina Hayford, Jessica Zadaka, and Kim Brown.

Approval of prior meeting minutes and agenda

The prior meeting minutes were APPROVED. The current meeting agenda was APPROVED.

President's Report

- NPTO open roles and election - Open roles include Community Events (2 positions), Communications (1 position), Secretary (2 positions). Seema and Anne will reach out to people interested in board roles. There will be informal interviews with candidates to see what they want to do and ensure fit. Board will vote at next meeting on approval of new members. Board members transitioning off will remain through June and new members' official role begins in August. Prospective members will receive bylaws to review. There are two public open meetings per year per bylaws, and they are hosted at school. Expectation is that board members attend the majority of meetings - ideally at least 10 meetings per year.
- Earth Day (April 22) - Katherine Kenny helping plan a clean up of the fabric strips on the fences and outside school for Earth Day on April 22. BAC will be hosting a family movie after the clean up event and Dags will be providing pizza at a discount. Event has been communicated through newsletter, social and room parents and outdoor ed students have put out signs for the event.
- Playground project - Kick off meeting being held in the next 3-4 weeks with design firm who is working pro bono on envisioning project for back playground. Playground will be more inclusive and may include a sensory playground. Firm will walk through the community design process. Steering committee will consist of Yasmeen, Coach Hanna, Ms Proudfoot and the NPTO. Will be announced publicly after kick off meeting, and public engagement process will start in the spring. \$350K has been allocated for this project so far. If design is more than the \$350K, NPTO will need to decide if NPTO wants to fundraise the rest. Funds from state coming in fall so will go to building next summer (2024). Will want to think about how to keep costs down and plan for resources. Recommendation to look into Kaboom who offers grants.

Stallion Stampede - Friday May 12

- Fundraising - Goal is to raise \$130K and net \$120K. Have 8 corporate sponsors and still taking sponsors this week. Sponsorships range from \$250-\$2K. Cubs will attend so hopefully we will get a grant again this year. For student fundraising, there will be grade level pages and families can share the link to the grade level website directly via social or email. Laurie and Anne getting pictures and info from teachers for the grade web pages. Fundraising will go to staffing and curriculum and possibly technology but need to leave somewhat vague so that Yasmeen can spend as needed.
- Prizes - Stallion Cup goes to grade with the most participation (number of donors). Spirit award for lower grades based on classroom banner. Judges for banner may be committee or possibly allow students, parents, community to vote for banner in morning. Upper grade award will be based on Coach Hanna's timed competition(s).
- Event day - Paige, basketball coach, has arranged day of service at Huron Consulting for their employees to volunteer for Stallion Stampede. Goal is to make the Stallion Stampede engaging for kids. Pre-K to 3rd graders will have fitness challenges. Coach Hanna is doing timed competitions for older kids. Each class will have a separate start time and times will be published in newsletter. Little kids are in the morning and older kids in the afternoon. There will be a party and ice cream at 3:30. Have reached out Tunney's office, Sarah Feigenholtz and the Cubs for participation.
- Melrose will be closed and Aldine may be closed. Have submitted for barricades. Will have inflatable start and finish arches.
- Issued teacher survey and they do want to do classroom banners but did not want to go back to doing cheers. Not everyone on NPTO board had seen form to sign up for t-shirts. Asking Dwayne if he can do photos.
- Volunteers - Laurie has sent out a sign up sheet. Currently have 2 volunteers for shirts but used 10 last year for sorting and sending to classrooms. NPTO should volunteer and will need tshirts.
- Rain plan - Next NPTO meeting is May 9 so will discuss weather then and determine if rain plan is needed.

Treasurer's Report

Treasurer's report included at end of minutes. 90s night money came in at end of February. Parent Nights Out funds received and money went to Pride. Other expenses included two years for Givesmart, payment to 7th and 8th grade basketball coach, 90s Night expenses, Amazon purchases of books, and Smores.com for Yasmeen's newsletter and Dwayne's use. \$10K was allocated for Stampede expenses.

Fundraising Update

\$20K was raised from 90s Night, primarily from auction and donations. Focus is now on Stallion Stampede with next newsletter about Stampede, flyer to be sent home with students and comms through room parents and teachers.

Community Events Update

- Social emotional presentation for middle school parents on impact of depression, transitioning to high school and social media taking place on Wednesday 4/19 6-7pm. Promoted in newsletter and through room parents.
- Teacher appreciation week is the week before the Stallion Stampede. Extra money from conferences will be used and expenses will be less than \$300. There will also be a clerk appreciation day with cards and balloons.
- Bike to School day will be May 3rd.

Communications Update

Laurie will profile Dwayne in an upcoming newsletter. There are five newsletters before the end of the year. Laurie meeting with student council and will profile them. Also holding a roundtable with 8th graders. Laurie to talk with Yasmeen on how to communicate where 8th graders are going for high school. New website will launch at the beginning of the school year.

Next Board Meeting

The next board meeting will be May 9th at Anne’s house. June’s meeting will be June 13th at Bacion’s.

Meeting adjourned at 7:57.

March 2023 NPTO Summary of Funds

NPTO Summary of Funds As of 3/31/2023								
Buckets	2/28/23	3/31/23	Difference	Allocations	2/28/23	3/31/23	Change in Allocation	Notes on Changes
	\$222,258.40	\$213,869.15	-\$8,389.25	Water fountains; (\$1,300.00 more max for project \$1000/year for filters for 2020-21 and 2021-2022 school years)	\$1,390.00	\$1,390.00	\$0.00	
				Repair our Statue (Horse overage)	\$2,000.00	\$2,000.00	\$0.00	
				YM discretionary	\$73.35	\$73.35	\$0.00	
				Security system (\$3,000 for Aldine camera)	\$18,211.85	\$18,211.85	\$0.00	
				Bathroom renovation	-\$3,950.00	-\$3,950.00	\$0.00	
				Back playlot	\$20,000.00	\$20,000.00	\$0.00	
				2019-2020 school year admin, community events and start-up costs,	\$30,000.00	\$30,000.00	\$0.00	
				2021-22 School Reopening	\$2,146.12	\$2,146.12	\$0.00	
				lice checks	\$681.51	\$681.51	\$0.00	
				Pride Expenses	\$650.00	\$2,060.00	\$1,410.00	-650 Pride entrance fee; +2,060 PNO donations
				Studio Equipment	\$2,300.00	\$2,300.00	\$0.00	
				Coaches	\$5,400.00	\$5,400.00	\$0.00	
				Fundraising Platform	\$3,000.00	\$101.00	-\$2,899.00	-2,899 GiveSmart subscription
				Unallocated	\$140,355.57	\$133,455.32	-\$6,900.25	-92.65 Quickbooks March; -92.65 Quickbooks April; -20 Quickbooks Payments; -20 Quickbooks payments 2; -63.93 Mailchimp; -27 Google workplace; -1,200 Basketball Coach; -314.11 Wilde Bar and Restaurant; -17,500 Chicago yacht club; -99.00 Amazon; -53.59 NPTO checks; -249 5Mores.com for Principal; -67.50 NIN Banners; -39.00 NIN Banners; -195.57 Donuts for state of school; -484.25 Dags PTC lunch; -164.71 Dags PTC lunch; +12,105.65 NIN Ticket sales; +1,677.06 NIN donations;
	\$201,498.54	\$201,000.22	-\$498.32	Helping Hands 2022-23 expenses	\$128,499.92	\$129,474.92	\$975.00	+975.00 Employer match;
				Stallion Stampede 2022-23 expenses	\$0.00	\$10,000.00	\$10,000.00	+10,000 from unallocated
				Unallocated	\$72,998.62	\$61,525.30	-\$11,473.32	+24.91 Recurring donation; -1,498.23 Curriculum materials -10,000 Stallion Stampede 2022-23 expenses
Technology, Media Resources & Facilities	\$3,166.20	-\$3,166.20	\$0.00		-\$3,166.20	-\$3,166.20	\$0.00	
Auditorium	\$13,704.83	\$13,704.83	\$0.00	Big ticket item reserve (e.g. fan)	\$13,704.83	\$13,704.83	\$0.00	
Health, Nutrition & Fitness	\$1,356.06	\$1,356.06	\$0.00		\$1,356.06	\$1,356.06	\$0.00	
Outdoor Classroom	\$7,891.39	\$7,891.39	\$0.00	Aurora Proudfoot (\$1,000/year thru 2021-2022 school Recess Area	\$1,189.00	\$1,189.00	\$0.00	
				Unallocated	\$6,702.39	\$6,702.39	\$0.00	
Chicken Coop	\$2,607.08	\$1,973.62	-\$633.46		\$2,607.08	\$1,973.62	-\$633.46	-633.46 Chicken coop expenses
Community Cares	\$726.01	\$726.01	\$0.00		\$726.01	\$726.01	\$0.00	
Parent Support and Education	\$118.49	\$118.49	\$0.00		\$118.49	\$118.49	\$0.00	
Sports Teams	\$2,310.11	\$2,310.11	\$0.00		\$2,310.11	\$2,310.11	\$0.00	
Special Ed	\$1,244.80	\$1,244.80	\$0.00	Allocated to YM for sensory integration	\$1,244.80	\$1,244.80	\$0.00	
Nettelhorst Baseball Club	\$1,110.01	\$1,110.01	\$0.00		\$1,110.01	\$1,110.01	\$0.00	
SEED	\$13.62	\$13.62	\$0.00		\$13.62	\$13.62	\$0.00	
Library	\$2,201.16	\$1,501.78	-\$699.38		\$2,201.16	\$2,201.16	\$0.00	-699.38 Library expenses
125th Birthday Party Projects	-\$0.20	-\$0.20	\$0.00	Allocated to various projects	-\$0.20	-\$0.20	\$0.00	
Front Door Project	\$251.56	\$251.56	\$0.00		\$251.56	\$251.56	\$0.00	
Repair our Statue	\$98.95	\$98.95	\$0.00		\$98.95	\$98.95	\$0.00	
TOTAL	\$454,125.66	\$443,905.25						
checking	\$181,621.84							
savings	\$401,393.89							